

## MAIDEN ERLEGH SCHOOL in READING

### HOMEWORK PROCEDURES

Homework is set to ensure students make the requisite progress and deepen their learning by providing activities which contribute to students:

- being engaged and enthusiastic about their courses
- developing good learning habits and cultivate self-discipline
- becoming skilful, independent and resilient learners
- consolidating knowledge and skills
- embedding and deepening understanding
- developing highly effective revision and rote learning skills
- In addition parents will be given guidance on how they can support their child at home which will:
  - strengthen engagement with parents by drawing them into the learning process
  - enable students to extend and enrich their learning e.g.: through research, visits, meeting different
  - people associated with topics being studied etc.

#### **Setting homework**

Subject Teachers are expected to set weekly homework according to the homework timetable. It will be purposeful (and not just 'finishing off').

In Years 7 to 9, mathematics and English will have two homework slots per week and most other subjects will have one.

There is no homework set for Core PE. In Foundation Drama and Music there is occasional homework as appropriate.

The "slots" can be filled with one or more activities to ensure the time allocation is used productively.

If no homework is set, students will make a note in their diaries explaining why.

If students are set a homework project lasting more than one week, students will write their progress aim for each week in the diary.

#### **Typical homework tasks**

- Rote learning
- Practising examination techniques
- Rehearsal/reinforcement of skills, knowledge or understanding
- Preparation for learning in the next lesson (flipped learning)
- Preparation for or completion of an in-class assessment
- Revision for an examination
- Developing knowledge and understanding (e.g.: applying it to problems)
- Extension of learning e.g.: reading around a text or topic
- Creative tasks to demonstrate skills, knowledge or understanding
- Acting on formative feedback
- In vocational subjects: research, collecting materials, reading

In addition to directed homework tasks, students are expected to review their learning each week, complete any unfinished work, ensure folders and books are neat and ordered. Where they still have gaps or areas they still need help with, students are expected to make an appointment with the relevant teacher.

Homework expectations

It is expected that students will spend the following time on their homework each week:

Years 7-8 approximately 30 minutes on each slot

Years 9 approximately 40 minutes per slot

### **How we help parents to support study at home**

- Information about homework and use of the homework diary at transition
- Generic and subject specific information on the website and VLE
- Parents' Information Evenings
- Letters home giving bespoke information about coursework or assignments (including deadlines etc.)
- Progress Meetings
- Reports
- Personalised help through meetings with subject teachers or pastoral staff

### **Recording and monitoring homework**

Homework Diaries are issued to all students in years 7-9. Students are expected to record full details of their homework on a daily basis.

Parents are asked to check the diaries regularly and sign them on a weekly basis. The diaries form an important link between home and school and there is an expectation that students will use them properly. A notes section is available for comments and it is hoped that parents will make full use of this facility.

Teachers review, use and/or mark all homeworks.

Tutors are expected to monitor the use of diaries.

The quality of homework set and produced will be monitored by Heads of Department