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2 November 2017

Dear Parent/ Guardian

MESiR Year 7, 8 and 9 Disco – Friday 1 December 2017

After three years of hard work, we would like to celebrate the success of our students at Maiden Erlegh School in Reading with a disco. This will be open to students across all three year groups.

The disco will be held on **Friday 1 December** in the atrium from 6.00pm-8.00pm. Tickets will be priced at £4.00 to cover costs of the evening. To be able to accommodate all three year groups, places will be allocated on a 'first come first served' basis.

Pupils will not be expected to wear school uniform. However, clothes must be appropriate or entrance may be denied. Staff will be in attendance to supervise the event. Normal behaviour expectations will apply including walking to and from the event. Students must indicate on the consent form whether they will be picked up by parents or in charge of getting home independently.

Refreshments will be available throughout the evening, so pupils may wish to bring a small amount of money to purchase these.

Parent Agreement

I have read the information letter regarding the above named event and agree to my child participating.

I understand that I am responsible for ensuring:

- **Staff have up to date and accurate contact and medical details at the time of the event, and all relevant medication. Please email MERoffice@maidenerleghschool.co.uk if medical information has changed.** I understand that the school will use these contact details and I will be available on these for the duration of the event.
- I understand that I am responsible for how my son/daughter will get from and to from home, before and after the event.

Should your child's medical circumstances have changed it is your duty to inform the school in writing or email MERreception@maidenerleghschool.co.uk as soon as possible and before this event.

Should your child wish to attend, please return the consent form to Student Services by **Friday 10 November 2017**. The reply slips will be processed in a **first come, first served** basis. Please note that representing the school at an event is a privilege and we reserve the right to withdraw that privilege for students who are persistently absent or late to school or lessons, do not follow our uniform or behaviour policies or bring the school into disrepute in any way. Once a space is confirmed the payment of £4 should be made via ParentPay by Thursday 23 November.

Thank you in advance for your support.

Yours sincerely

C. Langille

Mrs C Langille
Event Organiser

Key Information

Visit to:	MESiR Year 7, 8 and 9 Disco
Event Organiser:	Mrs C Langille
Year group and subject:	Year 7, Year 8 & Year 9
Date:	Friday 1 December
Meeting place:	Maiden Erlegh School in Reading
Start time:	6.00pm
Anticipated collection time:	8.00pm
Cost:	Voluntary contribution of £4.00
Dress code:	Appropriate clothing

(Please return to Student Services Reception by Friday 10 November 2017 on a first come first serve basis)

Consent Form

Year 7, 8 and 9 Disco

Friday 1 December 2017

Parent / Guardian Agreement

Student Name: _____ Tutor Group: _____

I have read the above information agree to my child participating at the Disco on **Friday 1 December 2017 from 6.00pm-8.00pm.**

I understand that I am responsible for ensuring:

- That my child has arrangements to get home at the end of the disco and to share this with the school.
- That places are on a first come first served basis.
- My child wears appropriate clothing.
- Staff have up to date and accurate contact and medical details on the day of this event, and all relevant medication.

I will be picking my child up at 8.00pm from Maiden Erlegh School in Reading

I understand that my child is responsible for making their own way home

Signed _____ (Parent/Guardian) Date _____

Emergency Contact No. _____

If you would like to use your child's Pupil Premium allowance please tick box.