



8 June 2020

Dear Parent/Guardian,

I am writing with further details about our wider school reopening programme for year 10 students from Monday 15 June to receive face to face support in order to supplement students' online learning.

I am also asking you to indicate, by way of a short online survey whether or not you will be sending your child into school.

My staff have been working hard to put together a meaningful programme which:

- meets the government guidance that no more than $\frac{1}{4}$ of the year group are in school on any one day;
- supports students travelling to and from school outside of normal peak travel times;
- enables staff to manage the movement and safety of students within school;
- will operate safely alongside the special provision school (schooling we are already providing for students of key workers and other vulnerable students);
- offers meaningful face to face activity which genuinely supports students' learning and development;
- supports staff wellbeing and safety;
- is mindful of the workload of staff, many of whom continue to support a full online programme of teaching and pastoral support to all year groups across the school
- aligns with our extensive, COVID Risk Assessment.

A key feature of our planning has been to limit interactions of students and staff to a small and consistent number. In this approach (commonly known as "bubbles"), students will be taught in small groups of 7-8 students in order to support the 2 metre social distancing guidance. Students will spend their time in the same classroom and work at the same desk with consistent staff on any given day.

In the first week (week beginning 15 June), staff will work with students to discuss their experiences and learning over the months since we had to close the school and will offer assistance to help students prepare to return to school for further study and learning. From the week beginning 22 June, students will follow a programme of face to face teaching to support their online learning in the core subjects (English, Mathematics and Science). Students will study one subject per week across a three week rotation. This structure minimises the need for staff to swap between "bubbles"

Your child is invited to attend school from the week beginning the 15 June, you will shortly receive a letter from the school outlining this information.

Students should bring in equipment to write with, they will not need to bring in PE kit or any other subject specific equipment. They will not have access to their lockers.

In order to minimise the sharing of equipment, students are asked to bring with them their smart phone (if student does not have a device, a laptop will be provided for the day to support them). Students will be given a Wi-Fi password for the day allowing them to access the internet in relation to the activities planned for that day.

Timetable for students:

9.15am	Arrival (including handwashing/cleansing)
9.30-11.45	Learning time
15 min	Break (staggered)
11.45-12.00	Departure (including handwashing/cleansing)

Following feedback from our previous survey, demand for lunch provision was minimal and so, we have decided that food will not be available for year 10 students. This decision helps to reduce risks further. Those students usually in receipt of free school meals will continue to receive vouchers via Edenred.

As I am sure you will understand, students will be asked to adhere to a number of changes to our normal practices and follow very clear rules in order to support safety and the smooth running of the school. These include:

- Observing 2m social distancing guidance: this will include an ordered entry in to school in the morning, using the lines painted at the front of the school building;
- Regular hand sanitising and hand washing;
- Not mixing with students outside of their small group;
- Strict enforcement of the school's one way system;
- To work only in their designated space;
- Not sharing equipment or resources;
- Wiping any affected areas if they cough or sneeze, using the cleaning materials and wipes provided;
- Ensuring tissues or other cleaning items are disposed of in designated bins.

We will support students to keep to these requirements through clear explanation and regular reminders. This week, students will receive virtual training to ensure they are fully briefed. Please ensure that your child gets an opportunity to watch and read the various information which will be shared with them via their year group Google Classrooms and Class Charts. This training will support students to know what is expected of them and ensure they are aware of the 'new normal' before arriving.

Deliberate failure of students to follow our requirements will be treated with the utmost seriousness and will be dealt with as per our behaviour policy. In their first visit to school, students will have new procedures and practices explained to them, in addition to further education about the COVID emergency and how they can keep themselves and others safe

Should either a member of staff or student show COVID symptoms whilst in school, we have a clear process that follows DfE guidance which can be found in our COVID first aid addendum [here](#). We would urge parents to let us know immediately if your child develops any symptoms. In this situation please do not send them into school.

We have published temporary addendums (additions) to a number of statutory policies for the remainder of the school year and these can be found on the Key Policies section of our website [here](#) .

Having read this information, I need to ask you to indicate whether or not you are sending your child school during the times indicated. Whilst our expectation is that students will attend, I understand the caution and nervousness of some families given where we are in the emergency. I would therefore ask you to consider your own position and let us know. You may want to consider:

- The impact and harm caused by students NOT attending school until September and the opportunity available for some face to face time to support their learning;
- The safety of your child travelling to and from school;
- The higher impact of the virus on those from BAME communities;
- The degree to which your child will be able to follow stricter school guidance.

Please could you complete this short survey by Wednesday 10th June at 5pm.

[Click here to complete feedback survey](#)

Please do not hesitate to get in touch with the school if you have further questions or if we can help you in any others way.

Yours sincerely,



Mr A Johnson
Headteacher