

### Pupil Premium Financial Support Request Form

Publicly-funded schools in England get extra funding from the government to help them improve the attainment of their disadvantaged pupils and it is for schools to decide on how to spend this money. This is called the Pupil Premium Grant.

As a Trust, we have chosen to set aside some of this funding as a 'hardship fund'. This is not a parent or young person's pot of money, rather a fund that can be accessed upon request.

Please do not assume full funding will be approved. Your completed form will be reviewed and a partial or full contribution may be offered. In some cases funding may be declined. You will not be reimbursed if receipts are not provided. You will be notified of the outcome by your child's Pupil Premium Champion.

**Receipts must be provided before any refund is made. Payments can only be made by bank transfer.**

For further information on Pupil Premium Funding please see [GOV.UK Pupil Premium Funding](https://www.gov.uk/pupil-premium-funding)

Name		School	
Tutor Group		Date	
Name of Person to Reimburse			
Bank Account Number		Sort code	

Details of items to reimburse			
Supplier/ Shop Name/ Website	Details of Item (i.e. School Jumper)	Cost of Item(s)	Amount agreed (completed by school)
<b>TOTAL</b>			

**Office use only**

The above expenses and contribution have been approved by:			
<b>PP spend to date:</b>		Date:	
Amount Agreed to Contribute/ Reimburse:		Signed:	

**Finance Only**

<b>Total of receipts produced:</b>		<b>Amount agreed to contribute:</b>	
<b>Signed (finance):</b>		<b>Date:</b>	