



## A Career in the Banking Sector

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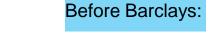
### Today's Session

- Who am I? What was my route into Banking?
- What does a Banking career look like to you?
- A bit about Barclays
- A day in the life of Banking Branch vs. Office role
- Different routes into Banking
- Useful skills
- Questions



### Who am I? What was my route into banking?

My roles Essential Banker (Cashier) Moment Banker (Personal Banker) **Operational Banker** Assistant Manager LifeSkills Co-ordinator Relationship Support Manager



- Maiden Erlegh
- 3 A Levels History, Sociology and Business
- Pizza Hut









## A career in banking – thoughts?











### A bit about Barclays



Barclays moves, lends, invests and protects money for customers and clients worldwide.





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### A day in the life of Banking

#### Branch – Operational Banker

8:15 – 8:50	Arrive & team meeting	
8:50 – 9:00	Set up for the day & branch opens	
9:00 – 10:00	Carry out Health and Safety checks	
10:00 – 11:00	Observations of Banking hall	
11:00 – 12:30	Assist in Banking hall to cover lunches	
12:30 – 13:30	Lunch	
13:30 – 14:00	Cash run observation	
14:00 – 15:00	MB customer conversation	
15:00 – 16:15	Team training	
16:15 – 17:00	Start end of day process & Branch closes!	

#### Office based – LifeSkills Coordinator

8:30 – 9:00	Arrive	
9:00 – 9:30	Review actions for the day	
9:30 – 10:00	Team meeting – roles for the week	
10:00 – 12:00	Teacher/ student enquiries	
12:00 – 13:00	Lunch	
13:00 – 14:30	LifeSkills session planning	
14:30 – 15:00	Volunteer briefing call	
15:00 – 17:00	Project work & conference calls	
17:15	Home time!	



### Different routes into Banking

Route	Details	Qualifications/ Experience
Foundation to Advanced Apprenticeships	<ul> <li>Foundation section - up to 18 months, working in a real role within our bank.</li> <li>If Foundation assessments are passed, you'll automatically move onto an Advanced Apprenticeship for up to 18 months.</li> <li>Together with on-the-job training, you'll study towards recognised apprentice and professional qualifications.</li> <li>Dedicated mentors will look after you at every step, and you'll grow both your confidence and your career.</li> </ul>	<ul> <li>No qualifications necessary</li> <li>Pre-interview training</li> <li>Up to three years on a two-step programme</li> </ul>
Higher Apprenticeships	<ul> <li>With our Higher Apprenticeships, you'll study towards a professional or university-level qualification, earning as you learn – all without student debt.</li> <li>3-4 year programme</li> <li>Working in a specialist role in our bank, in Group Finance, Risk, Leadership &amp; Management, Relationship Management, or Internal Audit</li> <li>Support to study for a degree or professional qualification</li> </ul>	80 UCAS points OR     a year's work     experience
Graduate Programmes	<ul> <li>Programmes available in: Barclaycard, Business Banking, Compliance, Internal Audit, Finance, Corporate Banking, Customer Banking Solutions, Sales, Risk, Marketing, Trade, Treasury</li> <li>1-3 year programme</li> <li>Opportunity to complete relevant qualifications</li> <li>Rotated round the business experiencing different roles/ areas</li> </ul>	<ul> <li>Degree level     qualification     (Quantitative     Analytics – PhD,     Specialised     Masters)</li> </ul>

OR General application

OR Internships (9 weeks)



### Useful skills

#### Skills

- Customer service
- Teamwork
- Problem solving
- Self-management
- Innovative
- Communication
- Customer oriented
- Time management
- Numeracy skills\*
- Relevant qualification\*

What skills/ attributes do you think would be useful?

#### **Attributes**

- Questioner
- Proactive
- Reliable
- Professional
- Adaptability
- Resilience
- Analytical\*
- Creative\*



# Questions???

