

25 October 2019

Dear Parent/Guardian

School Uniform Policy

I trust you are doing well and that your child has enjoyed the start of the term. I would like to introduce myself. I am Mr D Hood, Assistant Headteacher responsible for Behaviour and Culture at Maiden Erlegh School in Reading. I have really enjoyed the start of term and meeting all the students at the school. I am writing to you to highlight a number of expectations with which I would appreciate your support.

Getting the basics right enables students to set a strong foundation for learning and, as a school, we make no excuses about having high expectations of all students.

High expectations of uniform are of extreme importance and we find that students who wear the school uniform properly have a sense of pride, and feel very much a part of the school community at Maiden Erlegh School in Reading. I would therefore like to clarify the uniform policy. Students will have until after half term to rectify any uniform infractions - a full list can also be found in the students' diaries or on the school website.

- **Nails should be of natural length and colour.** This is a Health and Safety risk, and if they are not this means students cannot participate in Physical Education.
- **Trouser/ skirt colour should be grey/ charcoal.** Skirts should be knee length and trousers loose fitting and long enough to reach their shoes.
- **Students should wear school shoes.** School shoes should be smart formal black shoes that would be acceptable to wear in an office job.
- **Coats.** Students can wear coats to school, but not inside the building. Outdoor jackets do not include hooded sweatshirts.
- **Blazers.** Students should wear blazers at all times in school unless they are told otherwise, such as in hot weather. A jumper is not a replacement for a blazer, but can be worn beneath the blazer if wanted.
- **Jewellery.** One small silver/gold stud in each ear lobe only; no other jewellery should be worn to school.
- **Makeup.** No make is allowed except light foundation.

If you are unsure of any aspect of your child's uniform, please contact their Tutor/ Head of Year for clarification. Failure to abide by the school rules will result in the behaviour policy being implemented. This means a 15-minute tutor appointment will be given in the first instance, followed by a 30-minute pastoral detention, and finally a 60-minute school detention. Should uniform infractions be a persistent problem, break and lunchtime isolation may take place until the issue is rectified.

High expectations of behaviour are essential to students learning. To support rewarding and tracking these high expectations we have brought in a new system to help teachers, students and parents to see the positive and negative behaviours which occur throughout the school day by using ClassCharts. ClassCharts is an online programme, or app, which tracks students' positive and negative behaviours displaying them in an easy to access and easy to read format. ClassCharts is also the way school will be setting/recording students' homework – students will be able to log on and see what homework they have whilst parents will also be able to access the same information. Currently all teachers and students have a login, with all parents having access after half term.

I trust that you will support us in ensuring that students uphold these high expectations.

Yours sincerely



Mr D Hood
Assistant Headteacher