



MAIDEN ERLEGH

SCHOOL IN READING

Headteacher: Mr A. Johnson
BA, MSc, NPQH

81 Crescent Road,
Reading, RG1 5SL

0118 966 8065

MERoffice@maidenerschool.co.uk

www.maidenerleghschoolreading.co.uk

14 November 2019

Dear Parent/Guardian

Lockdown

We are writing to inform you that we instigated our lockdown procedure in school today. The lockdown lasted for only a few minutes and normal lessons resumed quickly.

We would like to reassure you that there was not a threat at the school and that your children were not in danger. The procedure was instigated as a precautionary measure.

Yours sincerely

Mrs J Foster
School Business Manager