

19 December 2019

Dear Parent/Guardian

Staffing changes and an adjustment to the timings of school on the first day back

The end of term sees a number of staffing changes as we move into 2020.

Sadly, Miss Leoni Moran is relocating to Yorkshire and will be stepping down from her role as Assistant Headteacher and Curriculum Leader for Mathematics. An outstanding teacher, Miss Moran has been with the school since we opened in 2015 and has built and developed an excellent Mathematics department. Over the last eighteen months, she has also led our work in developing the quality of teaching and learning across the school. She has a well-earned reputation for excellence and hard work in everything she does. Our loss will very much be her next school's gain.

We will also be saying goodbye to Mrs Judith Quick who has taken the decision to fully embrace retirement! Mrs Quick has been a key member of the support team and has helped us to put in place many of the systems and processes which support the smooth running of the school. A former Assistant Headteacher, Mrs Quick joined the school in our first year and we have benefitted immensely from her advice and guidance. It has been Mrs Quick who has often picked up work when there has been no one else to do it. A great encourager of others, Mrs Quick has supported staff morale and we will miss her contribution and positive spirit.

We also say goodbye to Mr Dutton who leaves the Mathematics team at the end of term and thank him for his contribution to the school since September.

Mrs Benham, currently Head of year 7, has taken the opportunity of a two term secondment to support our sister school, Maiden Erlegh Chiltern Edge, in a senior leadership role. In her absence Mr Rabin has been appointed as temporary Head of Year 7.

January will also see Miss Davis moving from her current role as Head of year 9 to lead the Mathematics team. Mr Baylis has been appointed temporary Head of Year 9 until the end of the academic year.

Finally, I am delighted to share with you that that Ms Sam Hind has been appointed as Assistant Headteacher overseeing the quality of teaching and learning in the school. Miss Hind has a wealth of experience working at a senior level in high performing schools in London and will offer a great deal to the leadership of the school. She will temporarily continue to oversee the development of Computing and ICT in the school until a replacement has been appointed.

We have been very busy recruiting good staff to fill teaching posts and positions of responsibility and that work will be ongoing through the Christmas break. This will inevitably lead to some students being assigned new teachers and having new timetables. **As a result, we have taken the decision to delay opening the school to students on the first day of term (Monday 6 January) until 9:40am.** This will give staff the necessary time to make necessary adjustments and so that when students arrive in school, timetable arrangements are in place. The Year 10 English PPE examination will still take place but with a start time of 10am.

Upon arrival, students should go straight to their tutor rooms for registration to be given updated timetables etc.

Finally, I would like to remind parents that school finishes earlier than usual on the last day of term (12.10pm) on Friday 20 December.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mr A Johnson'.

Mr A Johnson
Headteacher
Maiden Erlegh School in Reading