



MAIDEN ERLEGH

SCHOOL IN READING

Headteacher: Mr A. Johnson
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07 February 2020

Dear Parent/Guardian

Introduction of ParentPay shop

We are delighted to announce the launch of the Maiden Erlegh School in Reading online ParentPay shop. We will be using this shop to enable you to purchase items such as lockers, padlocks and text books without needing to log in to ParentPay. We hope that this will make the payment process simpler and more efficient for you.

The shop is available at the following link:

<https://app.parentpay.com/ParentPayShop/Uniform/Default.aspx?shopid=1047>

There are a number of items already available to purchase on there and we will be adding more items over the coming weeks. Each time a new item is made available or we would like you to purchase items your child requires, we will send a communication to the relevant year groups.

Unless specifically advised differently, all items ordered by the end of the day on a Tuesday will be handed to students by their tutors at the end of that week. Any items ordered from Wednesday will be handed out the following week. Please ensure that you clearly mark the name and tutor group of your child when the order is placed to assist us in ensuring the items are handed over promptly.

Thank you in advance for your co-operation with this.

Yours sincerely

Mrs J Foster
School Business Manager