



20 July 2020

Dear Parents and Carers,

September expectations and arrangements

You will have recently received a letter from Mrs Walker, Director of Inclusion and Safeguarding for Maiden Erlegh Trust, and I wish to reiterate the importance of this letter.

From the start of term in September, the usual rules on school attendance will apply, namely that parents have a duty to ensure that their child attends school regularly and schools have a duty to follow up absences which includes the issuing of sanctions, including fixed penalty notices.

Where a pupil/student is unable to attend school because they are complying with clinical and/or public health advice, we will offer them access to remote education and their absence will not be penalised. We expect there to be very few children in this category, however. All other pupils must attend school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc).

I would also like to draw your attention to the expectations around uniform. This is compulsory, and should you have difficulties with purchasing uniform and are entitled to receive support from the Pupil Premium grant, please refer to my recent Pupil Premium letter [Pupil Premium and Free School Meals Letter](#).

The requirement for uniform can be found on the website [here](#). Please note that school shoes should be black leather shoes, not black trainers. An example can be seen below:



School Shoes



Trainers

Finally, we would like to ask for your support in ensuring your child/(ren) come(s) fully equipped for school. In light of COVID 19 we would be expecting all children to have their own equipment to avoid sharing. During the summer holiday, please ensure your child/(ren) has the following equipment for their return in September:

- Black Pen
- Pencil

- Ruler
- Highlighters
- Maths equipment – including calculator

May I take this opportunity to hope you have a lovely, restful summer break. We look forward to seeing a full school in September – we have missed our students!

Yours sincerely,

A handwritten signature in black ink, consisting of the letters 'CB' followed by a long, horizontal, slightly wavy line that ends in a small loop.

Miss C Burns
Senior Assistant Headteacher