



24 November 2020

Dear Parent/Guardian

I wrote to you yesterday informing you about the impact of a recent positive COVID case in the school.

Whilst Year 11 will work remotely until 7th December, we continue to face further challenges with the number of staff who are able to be in school. Many staff are now self-isolating. We have looked very carefully at what is possible and have reluctantly come to the conclusion that for tomorrow only we will be moving to our COVID rota response plan, level 2, [here](#). As a result, we will be asking Year 8 to work from home on **Wednesday 25 November**. I am very sorry that we have had to make this decision and I appreciate and apologise for the inconvenience caused.

Students should follow their normal timetable and access work on google classroom. Some of these lessons will be live lessons and the relevant teacher will lead this lesson over a webcam either from school or from their own home (if isolating). Attendance is required for all live lessons and registers will be taken; we will follow up any students who are not engaging with their learning or who do not attend live lessons. Students should complete and submit work through Google Classroom as directed by their teachers. We have set up online forms which we would ask you to complete if:

- You believe your child is eligible to continue attending school through our special provision for keyworkers and vulnerable students (and you would like them to do this), please complete the form [here](#);
- your child is eligible for free school meals and you would like to collect lunch from the school, please complete the form [here](#).

We look forward to seeing Year 8 return on **Thursday 26 November**.

Yours sincerely

Mr A Johnson
Headteacher