



18 December 2020

Dear Parent/Guardian

Pastoral care during remote learning – w/c 4 December 2021

As years 7 – 10 will be working remotely from Monday 4 January for one week, we wanted to highlight to parents and remind students of our expectations for this week and how we will be supporting students pastorally.

Tutor Time – the start of each day

Each morning, students will be expected to dial in to their morning tutor sessions via google classrooms. This will be a synchronous (live) session each morning at 8:40am where Tutors will check in with students to:

- Share key messages for the day;
- Give students the opportunity to ask question and seek support;
- Giving students a routine so they are up and ready for learning.

Seeking support virtual

Students can seek support in many different ways; the best way for students to contact their tutor, teacher or HOY is through Google Classroom. All students have their own tutor group, class and year group classroom which are run by the teachers. Alternatively, parents and or students can get in contact with the school via MERoffice@maidenerleghtrust.org. Typical reasons for seeking support would be: unable to log onto synchronous lessons; unable to upload work and for wellbeing issues or concerns.

Wellbeing

We are actively encouraging students to check in daily to let us know how they are felling through their tutor sessions and via the wellbeing section on Class Charts. The wellbeing section on Class Charts is a great tool which allows students and/or parents to share thoughts on how they are getting on. We constantly monitor this section which allows us to keep track of how students are feeling. We may, from time to time, contact students via a phone call home, just to check in and see if everything is ok.

Engagement in Learning

The year teams will be keeping track of student engagement in lessons to support students in continuing to learn virtually. Please do support us in ensuring students are continuing to learn from home. When we return, students will be in week 2, details on the timetable for the week commencing 4 January can be found [here](#).

Yours Sincerely

Mr D Hood
Assistant Headteacher