



27 April 2021

Dear Parent/ Guardian

Ordering process for home test kits

The DfE has recently issued an update regarding Covid testing. They have confirmed that students and staff should continue to test twice weekly in order to identify asymptomatic cases of Covid-19 and prevent the spread of the virus.

We would like to take this opportunity to thank all parents/ guardians for their support with the testing programme at Maiden Erlegh Reading to date. Going forward, test kits will need to be ordered using the form available [here](#). Kits in respect of any orders placed by 9:00am on a Thursday will be handed to students in tutor on a Friday morning.

Please note that we are only able to provide test kits for students who have been tested in school. If you would like to order kits for any students who have not been tested in school, please email the office on meroffice@maidenerleghtrust.org so that we can discuss arrangements with you.

If you need further tests before Friday due to the delayed receipt of these kits from the NHS, please email us on the office email address above and we will try to get the kits to your child/(ren) more quickly.

Please note that households of school students or staff can now collect test kits for use at home. Please refer to the website [here](#) to identify your nearest test collection centre.

Please contact me via the office should you have any questions or wish to discuss this further.

Yours sincerely

Mrs J Foster
School Business Manager