



16 July 2021

Dear Parent/Guardian,

As we wind down the academic year, it is important to ensure that students get the opportunity to relax and recover after a turbulent year, but also to continue looking forward. I would like to take the opportunity to remind students and parents/guardians of the high expectations we want to see from students when they return in September.

High Expectations – Behaviour

At Maiden Erlegh School in Reading we have three simple rules and values within which we all work. We expect students to be **READY** to learn and participate positively to school life, we expect all students to be **SAFE** in their actions and behaviours towards others and themselves and be **RESPECTFUL** to and of everyone within our school community. These three concepts of 'Ready, Safe, Respectful' drive everything we do at Maiden Erlegh School in Reading and help shape the positive culture we want to see for our students.

Ready:

- WE are on time for school and for all our lessons;
- WE come to school with the correct equipment;
- WE switch off mobile phones and keep them out of sight;
- WE wear our uniform with pride; blazer on, shirt tucked in, shoes on and coats off at the door;
- We take advantage of the opportunities offered through extra-curricular activities.

Safe:

- WE move around the building calmly, quietly, and promptly;
- WE use the one-way system and keep to the left on the stairs;
- WE keep our hands to ourselves at all times;
- WE use technology responsibly;
- WE voice our concerns to an adult if something is wrong and look out for one another.

Respectful:

- WE are kind, show good manners and use appropriate language all the time;
- WE follow all instructions the first time;
- WE actively listen to staff and students;
- WE remain focused in lessons, so not to disturb the learning of others;
- WE keep our school clean and tidy; putting our litter in the bin and recycle.

High Expectations – 'Sweating the Small Stuff'

Uniform

As of September, students should attend school in full school uniform every day. **There is no longer a need for students to come to school wearing their PE kit** on days they have PE.

High expectations of uniform are of extreme importance, and we find that students who wear the school uniform properly have a sense of pride and feel very much part of the school community at Maiden Erlegh School in Reading. I would like to reiterate our expectations around uniform.

- Nails should be of natural length and colour;
- Trouser/skirt colour should be grey/charcoal;
- Skirts should be knee length and trousers loose fitting and long enough to reach their shoes;
- Students should wear school shoes. These should be smart formal black shoes;
- Students can wear coats to and from school, but not inside the building. Outdoor jackets do not include **hooded sweatshirts**;
- Students should wear blazers at all times in school unless they are told otherwise;
- One small silver/gold stud in each ear lobe only; no other jewellery should be worn to school;
- No make-up or nail varnish except light foundation.

Equipment

High expectations of equipment are also paramount and students should be properly equipped for learning. If you are equipped, you are ready to learn and engage with lessons. As part of the R2L (Ready to Learn) initiative, we encourage students to remember that a student who **'PREPARES'** is a student who will succeed.

'PREPARES' is the acronym we use to recall the equipment they need in school: **pen; pencil; eraser; pencil; a green pen; reading book; excellent uniform and specialist equipment** (calculator, protractor, compact sharpener, glue stick and highlighters). As part of our R2L initiative, we will run regular equipment checks daily in tutor and spot checks throughout lessons to reinforce the high expectations we have around equipment.

Punctuality

At Maiden Erlegh School in Reading we want to ensure we provide the best education possible, this can only be achieved if students attend regularly and on time. We expect all students to arrive and be on school site by **8:35am** (if they arrive after this they are classified as late to school) and then in their tutor ready for learning at **8:40am**. Poor punctuality is not acceptable and students who arrive late both to school and to lessons disrupt the learning of others. A build-up of lateness within a day and/or unacceptable patterns of lateness over a period of time will result in the school putting consequences, along with support in place.

Celebration and Rewards

We use the 'DREAM' acronym to acknowledge students being: **Determined; Respectful;** showing **Excellence**; showing great **Attitude** and **Maturity**. We do this by giving students house points, which contribute to their house totals whilst gaining the adulation from their peers and qualifying them for reward opportunities due to their positive behaviour.

Each full term, there will be a reward event where students who reach a benchmark criteria in their behaviour, punctuality and attendance will be invited. Examples of this could be film parties or whole school trip at the end of the year. Other rewards that will occur more frequently are golden tickets, hot chocolate with the Headteacher and more. At the end of December and July, there will be two reward assemblies where 'success, opportunity and diversity' will be celebrated amongst the whole school.

Yours sincerely



Mr D Hood

Assistant Headteacher for Behaviour and Culture