



3 November 2021

Dear Parent/Guardian,

Year 10 and 11 English trip to A Christmas Carol at Reading Rep Theatre – Wednesday 15 December 2021

We have been lucky enough to secure tickets for a trip for 50 students from Year 10 and Year 11 to watch a theatre production of A Christmas Carol at Reading Rep Theatre on Wednesday 15 December.

Teaching staff will meet students at Reading Rep Theatre, (Kings Road Reading, RG1 4LY) at 7.00pm. The performance begins at 7.30pm. The performance will finish at 9.30pm when students will return home **directly from the theatre**. Students do not need to wear school uniform but should look smart, for example with no ripped jeans or slogans on t-shirts or hoodies.

A Christmas Carol is part of the GCSE English Literature curriculum and, as such, the performance will be an invaluable opportunity for students to deepen their knowledge and understanding of the text ahead of their GCSE examination.

Tickets cost £10 per student and there are places for 50 students. A 30p administration charge is also added to each ticket. The trip is open to all Year 10 and 11 students. Please complete the Google Form [here](#) to express interest in a place on the trip by **Friday 12 November**. If the trip is oversubscribed, then names will be pulled out of a hat.

Please note that students who receive a place on the trip will receive a letter informing them of this and with directions of how to make payment via ParentPay by a listed deadline.

We may be able to provide financial assistance for those students who are eligible for pupil premium funding – please note this will likely be a contribution towards the cost of the trip and not the full amount. If you would like to discuss this possibility, please complete the Pupil Premium Request Form on the school website which can be found [here](#). This should then be handed or emailed to the relevant Assistant Head of Year (Year 10 – Mr Cameron, Y11 – Ms Headley) before the stated deadline. If you are emailing this form, please send this to MERoffice@maidenerleghtrust.org.

Payment should only be made if you are in agreement with the conditions set out in the Parent Agreement below.

Parent Agreement

I have read the information letter regarding the above named trip and agree to my child participating. I understand that I am responsible for ensuring:

- That my child arrives for the performance on time and for making arrangements for them to get home after the performance.
- **Staff have up to date and accurate contact and medical details at the time of departure, and all relevant medication. Please email MERoffice@maidenerleghtrust.org or update the information directly via the SIMS Parent App if your child's medical information has changed.**
- I also understand that it is my child's responsibility to make up for any missed classes or homework and to do so at an appropriate standard. I will support them to do this.
- I agree to the remote supervision of my child.

If your child requires any medication e.g. an inhaler, this must be brought on the trip or your child will not be allowed on the trip. A refund will not be possible if non-attendance is due to failure to provide the correct medical equipment/ medication.

Please note that representing the school on a trip, fixture or at an event is a privilege and we reserve the right to withdraw that privilege for students who are persistently late to school or lessons, do not follow our uniform or behaviour policies or bring the school into disrepute in any way. Please be aware that once accepted on this trip, monies cannot be refunded unless a replacement can be found.

Please address any questions regarding this trip to me through the school reception. If you have any queries regarding Parent Pay, please email merparentpay@maidenerleghschool.co.uk

Thank you in advance for your support.

Yours sincerely



Ms V Newman
English Department

Key Information

Visit to:	Reading Rep Theatre – A Christmas Carol
Trip leader:	Ms V Newman
Year group:	Year 10 and Year 11
Date:	Wednesday 15 December
Meeting place and time:	Reading Rep Theatre, Kings Road, RG1 4L7 @ 7pm
Anticipated collection time:	9.30pm
Cost:	£10.30
Dress code:	Own clothing allowed – needs to be smart casual.