



12 January 2022

Dear Parent/Guardian

### **Parent Teacher Association (PTA)**

I am writing to inform you of our intention to develop a Parent Teacher Association at Maiden Erlegh School in Reading. For those unsure, this is a team of people, consisting of teachers and parents or guardians, who meet to ultimately make the school a better place for students to learn and parents to engage with.

This is something that at Maiden Erlegh School in Reading we feel strongly about, and we are now in a position where we feel we can facilitate this work. We recognise how important it is for us to engage with our community and parents, and we understand there is varying need and requests within the families at our school.

We aim for this to be a forward thinking, problem solving group, where those involved can bring forward ideas, suggestions and possible solutions in a confidential, open arena. I envision termly meetings initially (three per school year). For you to further understand what this may entail, I have detailed some brief ideas below. Again, once set up it can be decided between the PTA how and when these sessions will be held:

- Discussions on further development at the school, such as clubs and opportunities and how we go about setting these up;
- Fund raising ideas to support the development of the school;
- Events which could be developed for both students and parents/guardians – for example coffee mornings or parent/guardian support sessions;
- Set up of community work – such as cooking classes held at school, English support for the community (adult sessions);
- Improving engagement with parents - supporting the school in improving outreach work and accessing all parents/guardians.

We would therefore like to propose that if you are interested in becoming a part of the school's PTA, that you complete an expression of interest via the google form [here](#). I will then be in contact with you to arrange the first meeting.

I do hope you can consider sparing some time to help the school continue to improve and develop. This is important in our next steps in making the school the best place it can be for our students and families alike.

I look forward to hearing from you.

Yours sincerely,

**Miss C Burns**

Senior Assistant Headteacher