



**Maiden Erlegh School in Reading, Parent and Teacher Association
Agenda for the Annual General meeting, 28 November 2022**

Welcome	WGR
Why does a PTA matter? Presentation delivered by Will Graham and Julie Foster (see attached)	WGR/JDF
The impact of the PTA at MECE Suzanne Lovegrove highlighted the ways that CESA had been able to help MECE, including the recent purchase of a laser cutter, a uniform shop for parents and departmental bids for additional resources. She encouraged everybody to help as little or as much as they would like, everybody has something to contribute. Suzanne also offered to provide her contact details in case anybody would like to discuss anything relating to the PTA with her.	Suzanne Lovegrove, Chair
Adoption of the Constitution The model constitution from ParentKind had been made available on our website. The main points relating to the powers of the PTA, membership and requirements to be quorate at meetings were discussed. 11 members were present at the meeting, all voted for the constitution to be adopted. The constitution was completed by JDF and has now been adopted.	JDF
Nominations for the posts of: <ul style="list-style-type: none"> • Secretary – Farheen Obeidy nominated herself, seconded by Ann Hefferan; • Treasurer – Ann Hefferan nominated herself, seconded by Farheen Obeidy; • Chair person – no nominations presented. Julie Foster nominated herself to carry out the role on a temporary basis until a replacement can be found, seconded by Ann Hefferan; • Grants and funding officer – no nominations received to date; • Press officer – Farheen Obeidy, seconded by Fatou Jassey. <p>Following the nominations, the PTA committee will be:</p> <ul style="list-style-type: none"> • Chairperson – Julie Foster; • Treasurer – Ann Hefferan; • Secretary/ press officer – Farheen Obeidy. 	JDF
Next steps – JDF to contact Farheen and Anne to arrange a follow up meeting to discuss practical matters, such as opening a bank account, comms to parents and to discuss the first event.	JDF