



18 October 2023

Dear Parent/Guardian

Maiden Erlegh Reading Parents' Association, Annual General Meeting (AGM)

We would like to give notice of the AGM of the Maiden Erlegh Reading Parents' Association to be held on Wednesday 15 November 2023 at 6pm in the main hall.

The PTA plays a vital part in the school community and all parents/guardians, as members of the PTA, are invited to support the AGM. This is your chance to hear how the funds raised have been used for the benefit of the students at our school.

The AGM is also an opportunity for you to elect the PTA committee for the forthcoming year. Existing committee member wishing to re-stand for election do not have to be nominated again but should inform the PTA of their intention to stay in their role. Parents/guardians are able to nominate themselves for any of the roles below, even if the position is currently filled as a formal vote will take place at the AGM. Please send nominations to Charlotte Swart via meroffice@maidenerleghtrust.org by **Monday 13 November 2023**.

Positions to be re-appointed:

- Chairperson;
- Treasurer;
- Secretary.

Positions to be appointed:

- Grants and funding officer;
- Press officer.

Yours Sincerely

Mr W Graham
Headteacher