

19 September 2024

Dear Parent/Guardian

School lunches and free school meals

The school uses a cashless catering system with all students allocated an individual PIN to use at the tills to purchase food and drink items at break and/or lunchtime. Please ensure your child has enough credit on their account to purchase items. To top-up your Parent Pay account, please select 'pay for *child's name* meals'.

It is the policy of the Trust that no child will go hungry. If there are insufficient funds on the account, your child will be provided with a basic sandwich, water and piece of fruit which will then be added to the account at £3.50 with the expectation that the parent/carer will settle the debt without delay. Further information on the school's food and debt policy is available here.


If your child is entitled to Free School meals, the daily spend on your child's account will be limited to £3.50. Please note that if your child spends any of their daily allowance at break time, they will be unable to purchase a full meal deal at lunch time. Any spend above this limit must be paid for by the parent.

If you would like your child to be able to spend over the £3.50 allowance, please contact the school office on MERoffice@maidenerleghtrust.org and make sure that their ParentPay account is topped up to cover any additional cost. Any spend over the £3.50 daily allowance must be paid on the day from the credit available on their ParentPay account. Additional items will not be provided if there are insufficient funds in the account. Any remaining, unspent balance from the daily allowance cannot be carried over.

To apply for Free School meals, please complete the online form: [Free School Meal Application Form](#)

If you have any questions, please contact the School Office.

Yours Sincerely



Mrs C Swart
Business Manager

