



**MAIDEN ERLEGH**

SCHOOL IN READING

Headteacher: Will Graham

BA Ed (Hons), NPQH

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21 May 2025

Dear Parent / Guardian

### **Leavers Day - Friday 23 May 2025**

Following their English Language Exam, Year 11 will be directed to the Main Hall for an assembly with Mrs Cotton.

After this, all students will go to the front of the school at 11.15am where they will be able to say goodbye to staff and peers and sign their shirts. We ask that all students are off site by 12 noon.

### **Study Leave**

All Year 11 students will be on Study Leave when the new term begins on Monday 2 June 2025. After this time, students should only be on site if they are:

- Attending an exam
- Accessing the designated study space
- Attending an exam booster at 8.00am for morning exams and 11.35am for afternoon exams and 3.10pm for general intervention workshops.

For those choosing to come on site to study, entry is permitted at 8.40am and 11.35am via the side gate where they should go to Student Services to sign in. Once on site, students will only be able to leave at 11.35am or 3.10pm and should sign out at Student Services. For safeguarding reasons, students are required to wear full school uniform and lanyards when on site; those not in full uniform will be turned away.

The independent study space will be supervised at all times, ensuring a quiet and productive atmosphere. Students must bring their own resources and are not permitted elsewhere on site during the school day. Those wishing to speak to specific staff members should request this in advance and organise a mutually convenient time, out of school hours.

Wishing our Year 11 students the very best with their remaining exams.

Regards,

**Mrs A Cotton**  
Head of Year 11



Aim High



Be Inclusive



Work Together