



16 July 2026

Dear Parent / Guardian

Letter for Attendance

As we approach the final weeks of the academic year, we would like to take this opportunity to thank you for your support and encouragement in maintaining excellent attendance.

Although the end of term is fast approaching, learning at school remains as important and impactful as it has been throughout the year and daily attendance to school remains one of the most significant factors in individual success. Lessons at Maiden Erlegh School in Reading continue at full pace, with valuable opportunities for students to deepen their knowledge, celebrate their achievements and prepare for the next stage of their learning.

Our aim is for every student to finish the year as strongly as they started it, making the most of every lesson and every opportunity.

To recognise and reward those students who demonstrate excellent commitment to attendance over the next week, we are excited to launch our Attendance Advent. Throughout the week, students who attend every day will have the opportunity to take part in a range of rewards, prizes and celebrations. We hope this event will remind students that we recognise their resilience and commitment to achievement.

Thank you for encouraging your child to end this academic year with the same level of enthusiasm, determination and success as they showed in September. As you will agree, every lesson and every day really does count.

Yours sincerely

Signature

Sarah Gibbs
Headteacher

