

What do our students say about us?



MAIDEN ERLEGH
SCHOOL IN READING

“Things I like about MER... There are a lot of encouraging students from years 8, 9, 10, 11 and 7”

“My favourite thing about MER is the way we get to be independent.”

“I like the positive environment”

“The students are really kind and helpful, a y11 helped me find my class.”

“The best thing about year 7 is that you are taught new things.”

“The teachers are really kind and caring”

“It has lots of opportunities for us and it makes me excited for what is next..”

“The school is tidy and clean, and the teachers are kind”

“The rules are fair”



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Information Evening

Miss Hancock



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Key Staff

Miss Hancock – Head of Year

Mrs Gibbs – Headteacher

Miss Davies – Assistant
Headteacher – Behaviour & Culture

Mrs Benham – SENCO



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Meet the tutors

9G1	Ms Thompson-Delpheche
9G2	Ms Mahapatra
9P1	Mrs Kosch & Mr Robson
9P2	Mrs Kastis & Ms Kirschke
9T1	Mrs Roberts
9T2	Miss Bassett



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Year 9!

- New HOY
- New Tutors
- New Teachers

- Same school
- Same expectations
- Same end goal



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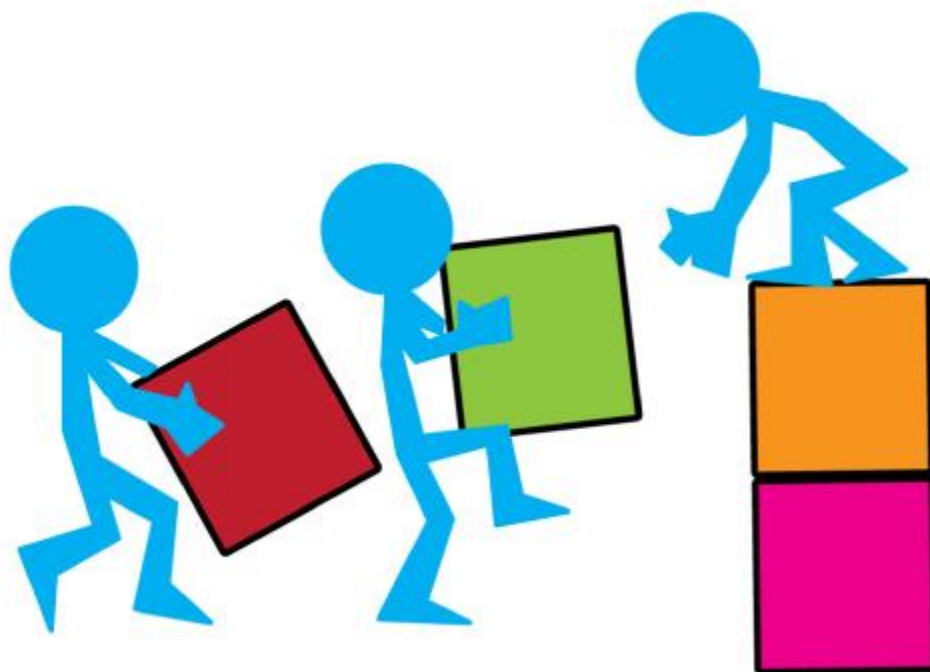


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Working Together!





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Students!

- Turning up on time
- Wearing uniform with Pride
- Following the MER way
- Maturity
- Honesty
- Working with us
- Wanting the best for themselves
- DREAM BIG!



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School!

- Proving them a safe place to learn
- Having high expectations of them
- Encouragement
- The best set up to life
- Working with them
- Wanting the best for them
- **DREAMING BIG!**



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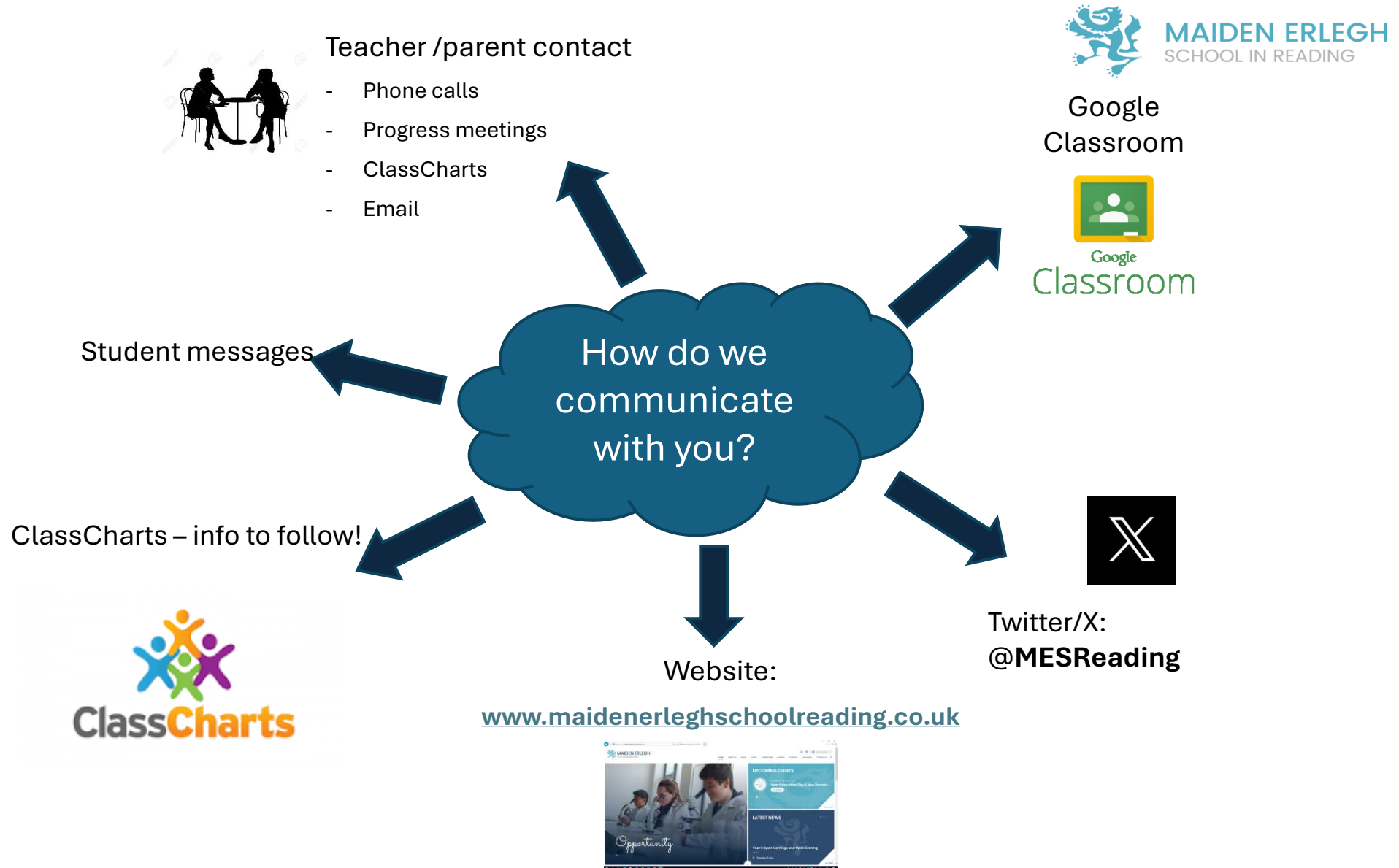


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Parents

- Getting them to school
- Having high expectations of them
- Encouragement
- Working with school
- Wanting the best for them
- **DREAMING BIG!**

Key things.....





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ClassCharts



FEATURES

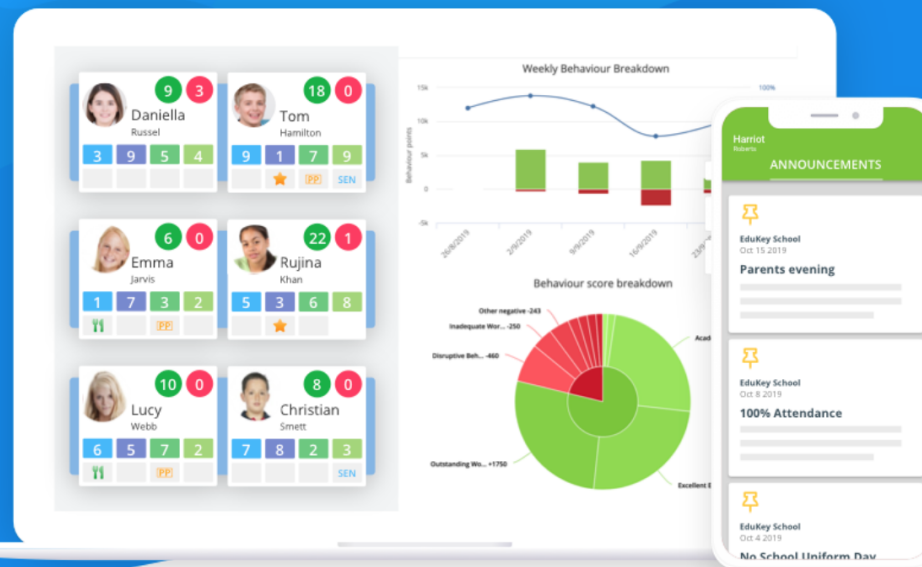
LOGIN

Plan ahead: Seating Plans and effective behaviour management will help keep pupils and staff safe

Save teachers time & reduce workload with our data rich seating plans. Improve pupil behaviour with our fast and effective behaviour management.

I'M A SECONDARY SCHOOL

I'M A PRIMARY SCHOOL





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Log in

Teacher

Parent

Student

Enter your email:

[?]

Email address

Confirm your email:

Retype your email address

☐ I already have an account

☒ I don't have an account yet

Parent access code (supplied by school):

Access code

Your name:

Your name

Choose password:

Choose password



[What makes a strong password?](#)

Retype chosen password:

Retype chosen password



By clicking the Log in button, you agree to our [Privacy Policy](#)

☐ Remember me

Log in

Class Charts Parents

I don't have a code

I am sorry but we cannot help with this and you will need to ask your school to provide you with a new code

I cannot log in

Please check you are using the correct email address. If you have forgotten your password then you can use the password reset feature.

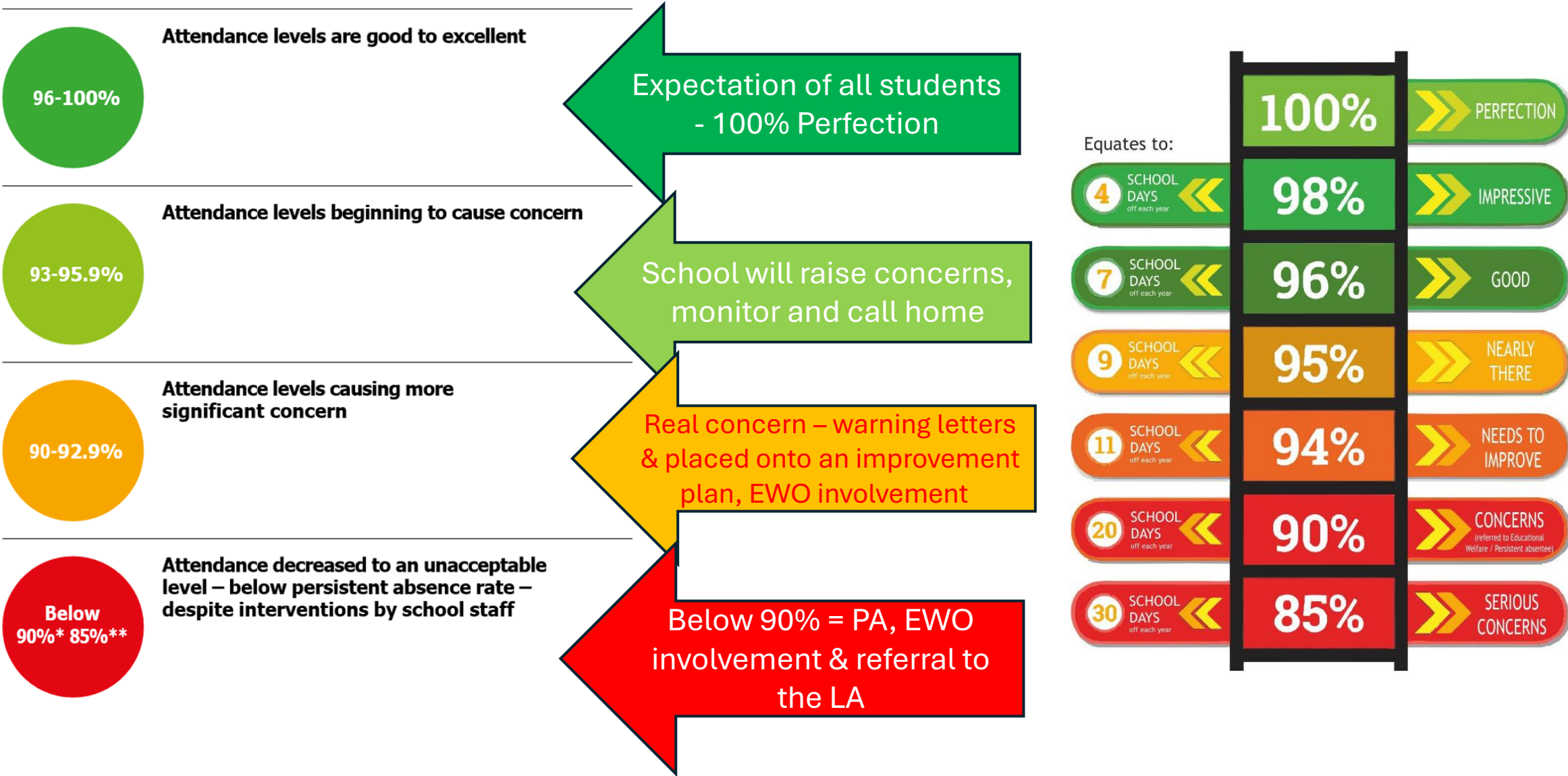
I still need help

For security reasons we are unable to help with parent accounts, please contact your school for help with your account.

Quick Start Parents guide

For additional information about Class Charts, please check out our Quick Start guide for parents. [Click here](#)

Attendance Matters - MER Traffic Lights of Concern





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Attendance Procedures

- **Reporting your child's absence**

This needs to be done by 9am each morning. You can report an absence via the following;

- Classcharts App – select the "absences" tab and "report new absence" - full instructions are on our website
- Email – merattendance@maidenerleghtrust.org
- Attendance Line – 01189 668 065 select the option to report your child's absence.

Please state the child's name, tutor group and a detailed reason for absence in the voicemail/email.

- **Requesting leave for medical appointments**

We ask that medical appointments are booked outside of school hours, if this is not possible please send an email to merattendance@maidenerleghtrust.org with the evidence of medical appointment (email of appointment or photo of letter) to request the leave. We expect students to attend school before/after appointments made during the school day.



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Attendance continued...

- Attendance process and policy

If your child is absent and you do not communicate this to us, you will receive a text message asking for a reason for the unexplained absence.

Please note that all unreported absences are recorded as unauthorised – this can lead to intervention from the local authority

Our attendance team will write to parents should their attendance drop below 90%. This is for your information as much as ours and is also helpful for raising awareness that attendance below 90% will be closely monitored. For full details of our attendance processes please take the time to read the attendance policy found on our website.

Termtime holiday requests

An absence request form must be completed for all termtime travel – we will review the information provided and inform you if this can be authorised. **Please understand that there are significant legal consequences for unauthorised travel – please refer to the absence request form for full details.**



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Why it matters – lateness = lost learning

ATTENDANCE MATTERS



minutes late
per day



minutes late
per day

LOST MINUTES
=
LOST LEARNING!



minutes late
per day



minutes late
per day



minutes late
per day

Every school day counts BUT every minute is equally important!

**Lost Learning
=
Reduction in
Achievement &
Wellbeing**



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Lateness to School

- Students should be in school by 8:40 each day.
 - What happens at the gate?
 - Students will be met by a member of staff who will record students' arrival and give them a slip which should be handed to their tutor. They will also be asked the reason for their late arrival.
 - What happens if my child is repeatedly late?
 - Any student who is late to school, or tutor, 3 times in one week will be placed onto a late report for one week. They must get this signed daily by their tutor. If they are then on time each day for this week period they will receive 5 DREAM points
 - What happens if there is no improvement?
 - Should your child continue to be late whilst on late report then early starts (8am) or late finishes (4pm) will be implemented for a short period of time.



- Expectations:

- During line up students will be expected to show their tutor that their phone is turned off and in their bag (not pocket). After half term we will be introducing pouches – more information will be shared nearer the time

- Sanctions:

- 1st offence – phone is confiscated and kept until the end of the week. A detention is sat on a Friday after which the phone is returned.
- Further offences – phone is confiscated until the end of the half term.





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Uniform Check

- ☐ Blazer
- ☐ Shirt – Tucked in
- ☐ Tie
- ☐ Lanyard
- ☐ Trousers/Skirt
- ☐ School Shoes – No trainers
- ☐ Stud earrings only





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Equipment Check

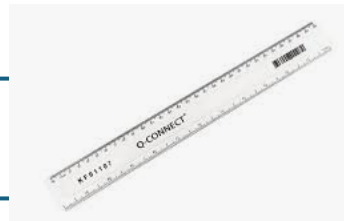
Pen



Pencil



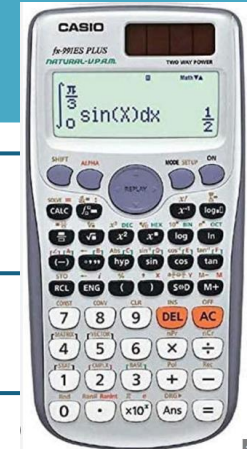
Ruler



Rubber



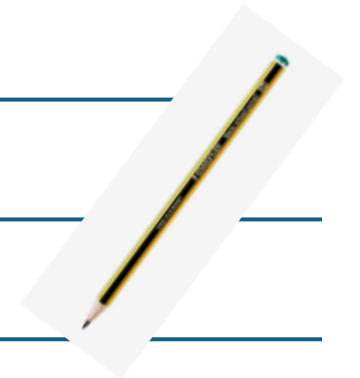
Calculator



Green Pen



Highlighters



Refillable Water Bottle



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Rewards

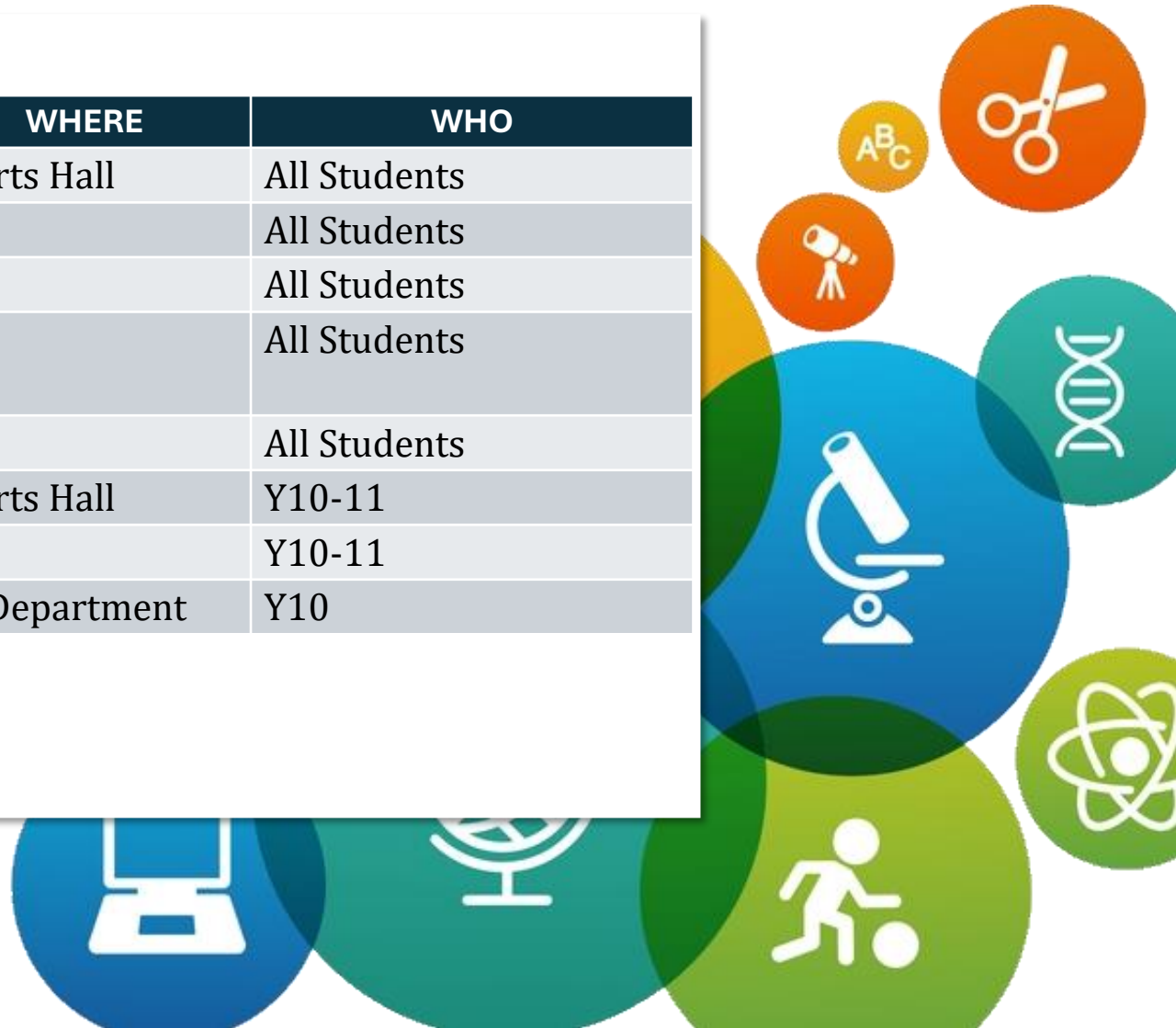
- Dream points
- Tutee of the week
- Golden tickets
- HOY award
- Reward events



Extra-curricular Activities Autumn Term 2025

MONDAY

WHAT	WHEN	WHERE	WHO
Basketball	Lunchtime	Sports Hall	All Students
Eco Club	3:15-4:15	203	All Students
Homework Club	3:15-4:15	21B	All Students
Maths Homework and Revision Club	3:10-4:00	118	All Students
Science Club	3:15-4:15	218	All Students
Basketball	After School	Sports Hall	Y10-11
KS4 Drama Rehearsal	3:15-4:15	072	Y10-11
GCSE PE Support	After School	PE Department	Y10



Extra-curricular Activities Autumn Term 2025

TUESDAY

WHAT	WHEN	WHERE	WHO
Basketball	Lunchtime	Sports Hall	All Students
Art Cafe	3:10-4:00	207	All Students
Chess and Board Games Club	3:30-4:30	112	All Students
Debate Club	3:15-4:15	107	All Students
Homework Club	3:15-4:15	21B	All Students
Maths Homework and Revision Club	3:10-4:00	118	All Students
Badminton	After School	Sports Hall	All Students
Running Club	After School	PE Department	All Students
Girls Football	After School	Field	Y7
Dance Club	3:10-4:00	Main Hall	Y7-9
Boys Football	After School	Field	Y8-9
Girls Football	After School	Field	Y8-9
Business Studies Club	3:15-4:00	208	Y11
KS4 Drama Rehearsal	3:15-4:15	072	Y10-11
Tennis (Invite Only)	After School	Tennis Courts	Invite Only



Extra-curricular Activities Autumn Term 2025

WEDNESDAY

WHAT	WHEN	WHERE	WHO
Basketball	Lunchtime	Sports Hall	All Students
Art Cafe	3:10-4:00	207	All Students
Homework Club	3:15-4:15	21B	All Students
Maths Homework and Revision Club	3:10-4:00	118	All Students
Singing Club	3:15-4:00	044	All Students
STEM Club	3:15-4:15	235/241	All Students
Rugby	After School	Field	Y7
AXIOM Maths Circle	3:15-4:10	116	Y9
Boys Football	After School	Field	Y10-11
Girls Handball	After School	Sports Hall	Y10-11
Geography Revision Club	3:15-4:30	203	Y10-11
KS4 Drama Rehearsal	3:15-4:15	072	Y10-11



Extra-curricular Activities Autumn Term 2025

THURSDAY

WHAT	WHEN	WHERE	WHO
Basketball	Lunchtime	Sports Hall	All Students
Art Cafe	3:10-4:00	207	All Students
Homework Club	3:15-4:15	21B	All Students
Maths Homework and Revision Club	3:10-4:00	118	All Students
Music Club	3:15-4:00	044	All Students
Rowing	After School	Rowing Venue	All Students
Boys Football	After School	Field	Y7
Netball	After School	Courts	Y7
AXIOM Maths Circle	3:15-4:10	116	Y8
Drama Performance Club	3:20-4:20	072	Y7-9
Girls Football	After School	Field	Y10-11
Boys Handball	After School	Sports Hall	Y10-11



Extra-curricular Activities Autumn Term 2025

FRIDAY

WHAT	WHEN	WHERE	WHO
Basketball	Lunchtime	Sports Hall	All Students
Alphabet Club	3:15-4:15	203	All Students
Science and Maths Club	3:15-4:00	211	All Students
Health and Social Care Drop-In	3:15-4:00	235	Y10-11
KS4 Drama Rehearsal	3:15-4:15	072	Y10-11





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ParentPay

- “Cashless school”
- Payments for school lunches/ trips/ equipment etc.
- Please note, the parentpay shop is where you can purchase lockers. The link can be found on our school website.





PUPIL PREMIUM CORRESPONDENCE

Our Pupil Premium Financial Support Request form is listed below and also available as a hard copy from main reception or your child's Pupil Premium Champion.

If you believe you should have Free School Meals please click [here](#) for more information

BERKSHIRE MAESTROS PUPIL PREMIUM FINANCIAL SUPPORT REQUEST FORM

PDF FILE

PUPIL PREMIUM FINANCIAL SUPPORT REQUEST FORM

PDF FILE

Support with contributions towards uniform, accessing education e.g. food tech practical, trips etc.



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Data Collection Point (DCP)

- There are three DCP's throughout the academic year
- This is a report given to all pupils regarding their process and behaviour for learning in each of their subjects
- These allow students to review each term and create achievable goals for the next term



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How is my child doing at school?

- 26 November - DCP1
- 25 February – DCP2
- 24 May - DCP3

- 02 February – Year 9 GCSE Subject Information Evening
- 02 March – Year 9 Progress Meeting

- ClassCharts updates (behaviour/attendance/homework)

- Your child's tutor will NOT be able to answer questions on individual progress today



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Maiden Erlegh School in Reading

We're here for you ♥

Support for you and your family

A friendly and confidential space to talk,
share and get support with any challenges
you may be facing.



COFFEE HOUR

**1ST MONDAY
OF EVERY MONTH**

🕒 9.30am - 10.30am

🕒 3pm - 4pm

A warm and welcoming space
to connect, talk and access
support in a relaxed and
friendly environment.



ONLINE SUPPORT

**2ND FRIDAY
OF EVERY MONTH**

🕒 7pm - 8pm

Access support from the
comfort of your home via a
confidential online session.



BOOKING REQUIRED

To book your place, please email or call:

✉ l.denton@maidenerleghtrust.org | ☎ 0118 966 8065



*Working together,
stronger together*



TERM TIME ONLY
These sessions run during
school term time.



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Young Carers

- A young carer is anyone under the age of 18 who are caring unpaid for a family member or friend who is ill, frail, disabled or has mental health or addiction problems including drug or alcohol.
- If you think this is your son/daughter please let us help to support them
 - 1) Email Miss Hancock on merreception@maidenerleghtrust.org
 - 2) Download the letter from the website and complete
 - 3) Ask your son/daughter to talk to Miss Hancock



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Options

- 02 February – Year 9 GCSE Subject Information Evening

This is the year where your son/daughter will pick their options for their GCSEs.

We will talk about that more in February but between now and then:

- Students need to consider what they enjoy?
- Students need to consider what they are good at?



**YOUTH
WITHOUT
LIMITS**

**START
YOUR BRONZE
DOFE**

What is the DofE?

The DofE is a life-changing adventure.

You make it: The DofE is as unique as you are

Millions of young people in the UK have already done their DofE.

Now it's your turn.



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LIMITS**



What will I do?

BRONZE AWARD			
VOLUNTEERING	PHYSICAL	SKILLS	EXPEDITION
3 months	3 months	3 months	2 days 1 night
Plus a further 3 months in either the Volunteering, Physical or Skills section.			

Volunteering section

Take action and make a difference to the causes you care about

Help others and change things for the better



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Physical section

**Take part in whatever
dance, sport or fitness
activity you would like**

**Get fitter and have fun
along the way!**



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Skills section

Devote yourself to improving your skills in the things you love to do

Discover new passions and develop talents you didn't know you had



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Expedition

**Explore the great outdoors
and spend a night away
from home**

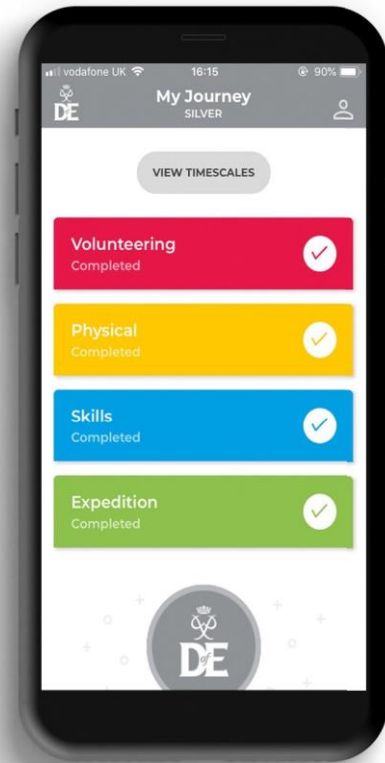
**Create memories that
will last a lifetime**



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Your Welcome Pack and eDofE





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Key milestones



Enrolled to eDofE

The Leader will add the young person to eDofE and they will receive their username and password.

Within two weeks

Login to eDofE within two weeks of being enrolled.

Within four weeks

Choose activities for at least one section and submit to the leader.

Within six weeks

The Leader will let them know if there are any problems with the activities and help them.

Within eight weeks

At eight weeks after they were enrolled, they should have started at least one of their activities and keep track using the App.



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Assessors

Each activity requires an Assessor to confirm the activity. On completion of the section, the assessor will complete an Assessor's Report to confirm the activity was carried out for full timescale, showing commitment and effort.

Who is suitable to be an Assessor?

Any adult who has a good understanding of the activity they are doing and has witnessed them take part. However, they cannot be anyone related to the participant.



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Assessor Reports

Each section needs a report completed by an adult Assessor. This can be submitted through the Assessor's portal or on the cards that they will receive with your Welcome Pack.

Participants should complete:

- Name; ID number; Award Level
- Description of activity
- Start and end date
- Timeframe chosen for section
- Goals

DE ASSASSOR'S REPORT: VOLUNTEERING

Participant: _____
eDfE ID No: _____
Level: **Bronze**

Description of activity: _____
Date started: ____/____/____ Completed: ____/____/____ (____ months)
Goals set by participant: _____

Assessor's comments:
Please write as much as possible, telling about training, teamwork, if applicable, and achievement. What you write will appear on the eDfE award. Please do not write about the participant's personal life or any other information that is not relevant to the award. This report will be passed on to the eDfE as part of the participant's achievement. The eDfE will not share your personal data with the public.

What progress did they make towards their goals?

What did they achieve? What skills did they learn?

How frequently did they take part in this activity?

Any other comments?

Signature: _____ Date: ____/____/____
Assessor's first name: _____ Last name: _____
Assessor's position/qualification: _____
Assessor's phone number: _____
Assessor's email: _____

Participants should scan or photograph this page and upload to eDfE as evidence.

ASSESSOR'S REPORT

As an Assessor you can add your report directly into the participant's online eDfE account here.

* Participant's ID number: _____
* Level: _____
* Section you are assessing: _____

What to include in your Assessor's Report

- Download a checklist of the information an Award Verifier will look for when reading your report. (Please try to include as much of this information as possible in your report.)
- Please describe the achievements of the participant as they undertake this section. Say how they met their goals, what skills they have developed and mention any memorable things that they accomplished.
- Please include the start and end dates between which the young person undertook their activity.
- Download a summary of what to include in your report, and some example reports here.

CHECK

Assessor's portal

ASSESSOR'S REPORT

As an Assessor you can add your report directly into the participant's online eDofE account here.

* Participant's ID number

* Level

* Section you are assessing

CHECK

What to include in your Assessor's Report

- Download a checklist of the information an Award Verifier will look for when reading your report. (Please try to include as much of this information as possible in your report.)
- Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skill they have developed and mention any memorable things that they accomplished.
- Please include the start and end dates between which the young person undertook their activity.
- Download a summary of what to include in your report, and some example reports here.

www.dofe.org/assessor

Their Assessor will need to know:

- The participant's eDofE number
- The level they are doing
- Which section they are assessing

This will go directly onto your eDofE record!

Assessor's card

 ASSESSOR'S REPORT: SKILLS

Participant: _____

eDofE ID No: _____

Level: **Bronze**

Description of activity: _____

Date started: ____/____/____ Completed: ____/____/____ (____ months)

Goals set by participant: _____

Assessor's comments:
Please write as much as possible, talking about training, teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and form part of their permanent record of their DofE programme. Please note: the information you have provided in this report will be scanned and stored by the DofE as part of its record of the participant's achievement. The DofE will not share your personal data with third parties.

What progress did they make towards their goals?

What did they achieve? What skills did they learn?

How frequently did they take part in this activity?

Any other comments?

Signature: _____ Date: ____/____/____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.

Participants will receive this in their Welcome Pack through the post

Getting started

- Are you ready to start an adventure you'll never forget?

Look out for the letter that will be going home over the next few days. The deadline to enrol is Friday 2nd October.



***YOUTH
WITHOUT
LIMITS***

MER KINDNESS CHALLENGE

In association with the NSPCC • Raising Money for Childline

- ♥ Complete Kind Acts
- ♥ Get Sponsored
- ♥ Support Childline
- ♥ Win Prizes!



Students will complete age-appropriate acts of kindness, seek sponsorship from family and friends, and raise money to support Childline's vital work with children and young people.



PRIZES

Students achieving the highest number of verified acts of kindness will have the chance to win prizes!

Key Dates

- Launch: End of September
- Kindness Challenge: October to early November
- Non-Uniform Celebration Day: 6 November

Be Kind. Make a Difference. Support Childline. Every act counts!



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Working Together!

